September 28, 2022 LACM Board Minutes

Attendees: Joshua Faulconer (President), Debbie DeSimone, Holly Aikin (Vice President, Secretary), Terra Louise, Eduardo Santiago, Amy Worcester, Tim Morrison, Nancy Savoia, Sarah Chiri, Jeff Jansen, Alysia, Amy Lucker, William Deal, Neha Patel

Agenda item 1: Welcome and Introductions

Agenda item 2: Approved agenda – not a full quorum, table vote

Agenda item 3: Approved draft minutes – not a full quorum, table vote

Agenda item 4: owner/member time and comments – cheese located in store could be more easily found

Agenda item 5: Operations Manager reporting

Key notes: Goal sales per week is $75,000, past 3 weeks stayed slightly above $50,000. Holiday items are being ordered. Rowan is leading deli, Sarah hired 3 deli employees, main focus on building up deli, goal is to extend hours for sandwich bar and hot bar, serving food at Bathtub Row this weekend. Attended Chamber event last weekend, made contacts. Hired Amy Lucker as Admin Support, working on wellness aisle. Inventory on Saturday. Sam Gardner helping with building maintenance.

Agenda item 6: Financial reporting

Key notes: August financials sent for review, worried about waste numbers but last quarterly statement and inventory will tell more of a story, 3 paychecks in month of September, accounts payable are Pierce’s roles, $60,000 in accounts payable, inviting anyone to come learn more about the financial details

Agenda item 7: NCG reporting

Key notes: brief overview of past year – leant $100k to co-op, does not believe co-op has very long to last. Problem is leadership. Spoke with C.E. about potential GM candidate, can potentially offset their salary for 8 months?, 2nd option is to ask Culuminate to see if they have a temporary GM support, 3rd option is to reach out to La Montanita’s board, Nov. 8 William will be onsite

Agenda item 8: X3 – Financial conditions for Q2 – vote to have Sarah present at Oct. meeting

Agenda item 9: X2 – Staff Treatment – no staff survey, find a free way to do surveys- google survey or survey monkey – subcommittee proposed for next meeting, Sarah will reach out to Sally (small businesses)

Agenda item 10: X7 – Executive Succession - vote to have Sarah present at Oct. meeting

Agenda item 11: Subcommittee for Community Outreach & trail maintenance – Terra and Holly planning Harvest Festival Oct. 16, working on getting more outreach volunteers, meeting mon. oct. 3 with inviting the public to learn and share ideas. Figure out the budget. Holly talked with County Open Space about trail maintenance – more information coming soon, hopefully to do before oct. 16

Agenda item 12: Subcommittee on employee manual – postpone to discuss more next month – read and email any edits

Agenda item 13: Subcommittee on Annual retreat – vote to have the annual get-together for board members Oct. 16 after Harvest Festival

Agenda item 14: Other business- Two new interim board members – Alysia Dahlby and Tim Morrison – voted unanimously to add

Next board meeting Oct. 26, 2022

Agenda item 15: Executive Session – Tim will reach out to Amy W. accounting@losalamos.coop to look at past reports, meeting Sunday oct. 2 at 11am at co-op to discuss GM hiring and interview questions and invite Andre.