

Los Alamos Co+Op Board meeting  
March 27th, 2019  
Location: Project Y  
**DRAFT**

**Board members present:** A. Jonko (President), S. Snapp (Treasurer), L. Badran (Secretary of the session), Jeff (LAST NAME), J. Martinez-Barber, R. Mulford (Secretary)

**Auxiliary Board Member (ABM):** None present

**Also present:** T. Morrison (GM), C. Laino, Jim Fleisher(?), Ed Santiago, Cecile Hemez, David Hampton (Co+Op members)

6:10 pm: call to order

**Preliminaries**

**1. Welcome and Introductions**

Board introduced itself to David Hampton.

**2. Agenda Review/Check-ins**

- Propose to add an ongoing item for discussion to the agenda: 'Natural Grocers'. To be added after the Treasurer Update; duration, 10 minutes.
- Motion to add new agenda item, 'Natural Grocers' (NG), after Treasurer's Update to future agendas; Passed 5:0
- Motion to approve the agenda, as amended; Passed 5:0 (R. Mulford absent)

**3. Review previous meeting's minutes**

- Motion to approve the February 2019 minutes as amended by A. Jonko; Passed 5:0 (R. Mulford absent)

**4. Open Member/owner time and comments**

- David Hampton is interested in hearing about the Co+Op's plans to address NG opening.
- Member comment that lately it appears that the Deli sandwich making has taken longer than usual. C. Laino will look into maybe increasing staff hours before lunch time to ease the lunch-hour rush.

**GM Reporting**

**5. Monthly Update Report, T. Morrison reporting**

- Member Survey will be ongoing through April 15th.
- Anniversary party went really well
- Road fixing project may affect lunch crowd traffic, but probably not overall sales.
- GM and other managers will be attending the NCG conference in California, week of April 9<sup>th</sup> through 12<sup>th</sup>.
- At least 4 other Co+Op members have indicated potential interest in running for the upcoming Board elections.
- X3:
  - Not accurate – will be discussed further during executive session
  - Did not need to file an extension on filing taxes.
- Annual Goals
  - For the most part, goals were meaningfully achieved. Need to focus more on increasing volunteer participation in the community.
  - For getting the store ready for GM transition: get QuickBooks updated, store is in good shape, teams and their managers are in good shape, strong leadership in the different departments. There should be an Auxiliary Staff Board Members on board, next month (April).
- Motion to approve goals as submitted and move to delay submission on X3 Report when it is accurate and available; Passed 6:0

**Self Monitoring & Decisions**

**7. Form Staff Survey Committee for Short-Staff-Survey**

- Motion to appoint Jeff (LAST NAME) to chair the Committee on setting up the short staff survey; Passed 6:0

8. ***Form GM hiring Committee***

- Motion to appoint S. Snapp as GM Search Committee Chair; Passed 6:0
- R. Mulford Committee Member.

9. ***Board Transition***

- President has sent out Google Docs. Drive link to Board members.
- Board Secretary to ensure that she has access to this drive.
- Motion to appoint David Hampton to Board, until next election (May, 2019); Passed 6:0
- Motion to appoint David Hampton as Vice President until next elections (May, 2019); Passed 6:0

10. ***Treasurer Update: Status of letter to member investors***

- Member-investor list has been updated (telephone #'s, and email addresses).
- Will send out via MailChimp and also via US Postal mail and request that they send a reply to confirm their contact information.
- GM and S. Snapp will finalize letter to investors on Friday, April 5<sup>th</sup>. US Postal mail will go out on Monday, April 8<sup>th</sup>.

**Closings**

11. ***Other Business***

- A. Next meeting: April 24<sup>th</sup>, 2019 @ Project Y, at 6:00 pm
- B. Monthly GM-Board meetings: Next month: S. Snapp, New member D. Hampton will attend A. Jonko's meeting (September) (?).

**Executive Session**

7:05 pm.: adjourned