July 27, 2022 LACM Board Minutes

Attendees: Debbie DeSimone, Holly Aikin (Vice President, Secretary), Kristoffer Eriksen, Stephanie Workman (GM), Sarah Chiri (Operations Manager), Jeff Jansen

Agenda item 1: Welcome and Introductions

Agenda item 2: Approved agenda unanimously - postponed

Agenda item 3: Approved draft minutes - postponed

Agenda item 4: owner/member time and comments

Agenda item 5: GM reporting

Key notes:

Resetting the store is a process that takes time, major revisions in bulk and in wellness department, working on communication between employees and customers, turnover due to new management and reset (6-7 employees resigned), hired 2 new employees in past 2 weeks, bringing back bakery, opening earlier, feedback from customer surveys, October fall festival (oct. 8), Holly is volunteering to send biweekly newsletter, working on updating website, working on newspaper outreach, hiring fair upcoming

Agenda item 6: Operations Manager reporting

Key notes:

Meat and cheese case condenser died and items have been relocated hopefully by beginning of next week they will be fixed, Colorado peaches came in, green chili soon to come, bringing in more Field Day brands, aug. 6-11 convergence conference in Minniapolis ([operations@losalamos.coop](mailto:operations@losalamos.coop))

Agenda item 7: Financial/Operations reporting

Key notes:

Please remove Amy off agenda as reporting financials and change to Stephanie, goal is 70k per week currently doing 55k-60k per week, weekly store report with managers, behind last year to date sales by 15%, basket size is up 1.5%, customer traffic is down 10%

Agenda item 8: Subcommittee on employee manual – send an email regarding NCG’s proposed employee manual

Agenda item 9: Subcommittee on annual retreat – Kris still waiting to hear back from Todd about date

Agenda item 10: Subcommittee for trail maintenance – Jeff reached out to trail maintenance person (Eric Patterson) with no luck

Agenda item 11: Potential new board member – Terra – Josh voted yes via email, unanimously voted, Terra officially interim board member

Agenda item 12: Other business- Next board meeting Aug. 24, 2022

Agenda item 13: Executive Session - none